

Pro Bono Eligibility Form

Virginia Court Reporters Association

Pro Bono/Community Services Committee
(703) 534-1225 Fax: (703) 534-6747
info@mar-reporting.com

(VCRA minimum guidelines must be met. Not all matters will be accepted. Complete this form, and mail, fax or e-mail for submittal to the Pro Bono Committee for review and approval. A regional coordinator will contact you. When possible, this form should be submitted 30 days prior to requested service. This is to be completed by the client or client's legal representative. All information will remain confidential.)

Client Eligibility/Application Form

Date of Submittal: _____

Attorney's name: _____

Legal Aid Society: _____

Address: _____ City: _____ Zip: _____

Phone No.: _____ Marital Status: Married Single Divorce Separated Widowed

Resident status: _____

Do you have any disabilities? Y / N Explain: _____

Do you have a language barrier? Y / N

If so, will you need an interpreter? Y / N What language of translation? _____

Client's current employer: _____

Position: _____

How long employed? _____ Work phone: _____

Previous employer: _____ Position: _____

How long employed? _____ Work phone: _____

Current income (year to date): \$ _____ (attach copy of recent pay stub)

Hardship deductions:

Alimony/Child Support \$ _____ No. of Dependents: _____

Mortgage/Rent monthly \$ _____ Family Size: _____

Medical Bills \$ _____ Other \$ _____

Type of Case Matter: (Circle) Divorce Custody Housing Medical Debtors Elder

Shelter Family Education Oppressive/Exploitative other _____

Are you covering any legal expenses, i.e., filing, retainer, witness fee? Y / N

Is anyone else covering/sharing legal expenses with you? Y / N

If you are successful in your lawsuit, will you reimburse anyone for litigation expenses? Y / N

I Certify that the information contained herein is truthful, complete, comprehensive and accurate to the best of my knowledge and belief.

Signature: _____ Print: _____ Date: _____

Please send this completed form and a copy of your complaint by mail, or fax to:

VCRA, Pro Bono/Community Services Committee
200 Little Falls Street
Suite 410
Falls Church, VA 22046
Mario A. Rodriguez, The Arlington Committee Chair